



**Tertiary Scholarship and Loans Board**  
**“Building a Smarter Fiji”**

## **APPLICATION FOR UPGRADE OF QUALIFICATION UNDER TELS**

ALL TSLB sponsored student applying for an upgrade of studies are requested to apply online.

Students are request to visit our website [www.tslb.com.fj](http://www.tslb.com.fj) to apply online

All applicants need to use the Forgot Username option to apply online with new email address.

### **How to apply:**

1. Scan and get all the required documents ready before starting the process of applying online in the pdf, png, or jpg format.
2. Visit [www.tslb.com.fj](http://www.tslb.com.fj) and click Forgot Username option to login with new email address.
3. Applicants using the same email address can use Forgot Password option to login.
4. Link will be sent to the Email
5. Click on activate/reset and fill the appropriate information.
6. Login in and apply as TELS For Exiting Student.
7. Upload all the required documents.
8. Submit the online application.
9. Students will not be able to submit the form unless all mandatory fields are filled.

For further enquiries/information, please visit TSLB website [www.tslb.com.fj](http://www.tslb.com.fj), like us on Facebook or email us on [support@tslb.com.fj](mailto:support@tslb.com.fj)

#### **Important Notes:**

1. Student wishing to upgrade studies from certificate level to diploma to degree level