



# Tertiary Scholarship and Loans Board

“Building a Smarter Fiji”

## IMPORTANT DATES FOR TRIMESTER 3, 2018

PARTICULARS OF APPLICATION	TSLB FORM TO BE USED	DUE DATE
Change in Particulars/Advisory Form	TSLB 04	31/08/2018
New TELS application for Tuition and/or Allowances for Trimester 3.	TSLB 02	31/08/2018
Existing Students wishing to apply for allowances/hostel	TSLB 04	31/08/2018
Submission of signed bond forms and offer letters for the collection of confirmation of Awards letter for commencement of studies from Trimester 3.	Bond Form, Offer Letter, Confirmation Letter	31/08/2018
Application for Extension of Award	TSLB 04-01	31/08/2018
Application for Change in Major(s)/Minor/Program or Institution	TSLB 04-02	31/08/2018
Submission of TSLB Information Validation Form	TSLB Information validation Form	31/08/2018

### Important Notes

1. Documents received after the due dates will be processed for 2019. TSLB will strictly not be processing any late applications for Trimester 3, 2018.
2. Allowances will only be processed from the date of the approved changes/submission of account details or confirmation of awards.
3. Payment of tuition /allowances for Trimester 3, 2018 will be subject to the student completing the information validation process with TSLB.
4. **All Trimester 3 students must fill and submit the Student Information Validation Form with the following documents attached by 31/08/2018. Only students who have submitted their validation forms with the following requirements will be tagged for Trimester 3 and get the allowances:**
  - a. **Copy of Birth Certificate**
  - b. **Copy of TIN Letter/Joint FRCS-FNPF Card**
  - c. **Copy of Student ID Card**
  - d. **Copy of Bank Statement under the student's name—if on allowances**
  - e. **Copy of E-Ticket Card –if on bus fare allowance**
5. Any transfer of funds from inactive/closed bank/M-Paisa account and lost e-ticket card will take around 4-6 weeks.
6. Allowances will only be paid after receipt of the enrolment reports from FNU for Trimester 3, 2018 and results for Trimester 2, 2018. It is in your interest to enrol early.
7. Student to pay mandatory enrolment fee (Not Applicable to NTS students). Students should pay the mandatory fee on the day of enrolment before the tagging is processed by FNU and the enrolment report is received by TSLB. The non-payment of this mandatory fees will delay tagging, enrolment reports and allowance payments.
8. All allowances will be disbursed in 2 or more batches.
9. No emailed or faxed forms will be processed by TSLB.

For any queries/clarifications please email on [enquiries@tslb.com.fj](mailto:enquiries@tslb.com.fj) or call on 8921240.TSLB

NOTICE DATED 15/08/2018