



Tertiary Scholarship and Loans Board

"Building a Smarter Fiji"

FOR FIJI NATIONAL UNIVERSITY STUDENT'S ONLY

Tagging and Validation of Student ID Process

The following process applies for all TSLB sponsored students:

1. Tagging List sent by TSLB to FNU. The Tagging list provides confirmation to FNU that the students are under TSLB sponsorship and that the fees will be paid by TSLB. All tagging lists are submitted by TSLB before the commencement of the first academic term under the award. This applies for both the new and existing students.
2. FNU will then complete the tagging. That is change the student status from private to TSLB sponsored.
3. Students must pay the mandatory enrolment and related fee (Not Applicable to NTS students) on the day of enrolment before the tagging is processed by FNU.
4. Students must visit FNU Finance Department and collect their TSLB sponsor invoice.
5. Students to submit their sponsor invoice to ID Section at Student Academic Office to get ID validated.

Important Notes

1. You must complete steps 3-5 above as soon as possible.
2. In case you are not issued with the sponsorship invoice by FNU with the reason being that you are not tagged, immediately contact and advise TSLB on customerservices@tslb.com.fj
3. You must validate you student ID card at the earliest as the same provides evidence that:
 - a. All your fees and other eligible charges for the eligible course/units for the academic term are paid/or will be invoiced to TSLB (***No Need to worry about the tuition and other related TSLB fees payment***);
 - b. You owe nothing to FNU for the academic term for which your ID card has been validated;
 - c. There will be no issues in terms of you being able to sit for your examinations if fees are due not paid;
 - d. There will be no problems in accessing your results through the academic office at the end of the term; and
 - e. There will be no problems in enrolling for the courses for the next academic term.

For any queries/clarifications please email on enquiries@tslb.com.fj or call on 8921240.

TSLB NOTICE DATED 15/08/2018