



Tertiary Scholarship and Loans Board

TSLB 04

"Building a Smarter Fiji"

ADVISORY FOR CHANGE(S) IN PARTICULARS

A. Instructions

1. All the required information must be filled completely by the applicant.
2. All required documents/evidence must be attached.
3. Incomplete applications will not be considered by TSLB.
4. Duly complete form must be hand-delivered to a TSLB office nearest to you. Forms submitted by emails will not be considered.

B. PERSONAL DETAILS

TIN Number:		Student ID No:	
Surname:		First Name:	
Students Phone Contact:		Email Address:	
Parents Phone Contact		Institution Name:	
Campus Name:		Program of Study:	
Major(s)/Minor:		TSLB Scheme Name:	
Year of Commencement under TSLB Scheme:		Term of Commencement under TSLB Scheme:	

C. PARTICULARS OF CHANGE

Requested Change (Please Tick)	Description of requested change	Mandatory Documents to Submit										
<input type="checkbox"/>	Deferment of Studies	Letter of request with evidence (medical reports etc) for the reason(s) for the deferment										
<input type="checkbox"/>	Reinstatement of Studies	Letter explaining from when and why were you suspended from TELS or had deferred your studies etc. Full academic transcript to be also attached.										
<input type="checkbox"/>	Application for Allowances	Parents /Guardians salary slip /Statutory declaration by the parents/guardians (Non-working/self-employed parents /guardians. Bank Statement, E-Ticket Card No:..... M-Paisa NO: Evidence of residential address (FEA, Water Bills etc) for the hostel, rented property or place where you will stay during the course of your studies. Applicants must also provide statutory declaration signed by the parents/guardians that they are authorizing the students to apply for allowances. <table border="1" style="width: 100%; margin-top: 5px;"> <thead> <tr> <th>Category of Allowance</th> <th>Amount applying for per week</th> </tr> </thead> <tbody> <tr> <td>Rent</td> <td></td> </tr> <tr> <td>Food</td> <td></td> </tr> <tr> <td>Bus Fare</td> <td></td> </tr> <tr> <td>Incidental and Stationary</td> <td></td> </tr> </tbody> </table>	Category of Allowance	Amount applying for per week	Rent		Food		Bus Fare		Incidental and Stationary	
Category of Allowance	Amount applying for per week											
Rent												
Food												
Bus Fare												
Incidental and Stationary												
<input type="checkbox"/>	Change in Enrolment	Enrolment Report, Withdrawal form signed by the HEI's etc										
<input type="checkbox"/>	Summer/Winter Class	Enrollment Report/ Confirmation of enrollment from the Institution										
<input type="checkbox"/>	Change in Accommodation	FRCS Stamped Tenancy Agreement, Hostel Confirmation Letter										

D. APPLICANTS DECLARATION

The information provided in my application is, to the best of my knowledge, complete and accurate, and I understand that false statements on this application will disqualify me from the scheme.

Applicants Name: _____ **Applicants Signature:** _____ **Date** _____

E. For Office Use Only

The application has been approved Yes NO

Comments:

TSLB Officer: **Date:**
Manager Students Services: **Date:**